Schedule of charges 2026

The schedule of charges lists the prices for the UPU technology solutions and services delivered to designated operators by the UPU Postal Technology Centre (PTC). These prices are periodically revised by the Telematics Cooperative (TC) – the user-funded subsidiary body governing the PTC – in accordance with article 33 of the TC Rules of Procedure.
Additionally, following decisions of the UPU Postal Operations Council (POC) and Council of Administration (CA), selected UPU technology solutions and services are also available to the public and private partners of designated operators, termed wider postal sector players (WPSPs). This term covers all actors in the UPU's postal supply chain, including transporters, customs organizations and ground handlers.

Lastly, under the UPU TechCert programme, all information technology (IT) vendors of designated operators are eligible to receive certification for their technology interfaces with UPU technology solutions.

Bank details

For payments in CHF	
Bank	UBS Switzerland AG / Paradeplatz / Zurich, Switzerland
Payee	Universal Postal Union / Berne
Account number	0235 00379805.01F
IBAN	CH69 0023 5235 3798 0501 F
SWIFT code	UBSWCHZH80A
For payments in EUR	
Bank	UBS Switzerland AG / Paradeplatz / Zurich, Switzerland
Payee	Universal Postal Union / Berne
Account number	0235 00379805.61W
IBAN	CH85 0023 5235 3798 0561 W
SWIFT code	UBSWCHZH80A
For payments in USD	
Bank	UBS Switzerland AG / Paradeplatz / Zurich, Switzerland
Payee	Universal Postal Union / Berne
Account number	0235 00379805.60Z
IBAN	CH85 0023 5235 3798 0560 Z
SWIFT code	UBSWCHZH80A
Correspondent bank for payments in USD	Correspondent bank: UBS AG Stamford Branch / Stamford, United States of America SWIFT: UBSWUS33XXX Account number: 101WA100005000 Routing transit number: 026007993

Warning: In order to minimize the risk of bank fraud, it is strongly recommended that the above banking information be systematically checked against the information published in the schedule of charges on the UPU website (upu.int/ptc/soc).

Address

For any information, please contact: ***Postal Technology Centre Directorate, Management Support**:*

Postal Technology Centre
UPU International Bureau
Weltpoststrasse 4
3015 BERNE
SWITZERLAND

Tel: +41 31 350 31 11
Fax: +41 31 352 43 23
E-mail: CTP.Facturation@upu.int

Gross national income (GNI) index

A number of prices for products and services are indexed to the gross national income group (as per the World Bank classification) of the country where the designated operator operates. Territories in GNI class 1 are classified in GNI class 2.

The GNI indexation is applicable to designated operators only.

1 Mission and development projects

1.1 Development projects

For non-TC members, a surcharge of 30% will be added.

Area	*Daily costs (CHF)*[1]
Developer/tester/technical writing	730
External developer/tester/technical writing	1,150
Project management/on-call support[2]	850

1.2 Mission

For non-TC members, a surcharge of 30% will be added.

Activity	*GNI group*	*Consulting price in CHF per pd*	*Special consulting price in CHF per pd for RDP projects*
All mission types	1 or 2	760	760
Surveys, implementation and extensions (new functionality)	3	600	500
	4	500	450
Follow-up missions (technical and operational training, migrations)	3 or 4	450	450

- Standard International Postal System (IPS) site surveys are calculated at 12 person-days (pd) – 5 days on site.
- Standard IPS implementation missions are calculated at 20 pd – 10 days on site.
- Standard Customs Declaration System (CDS) implementation missions are calculated at 8 pd – 5 days on site.
- Standard implementation of Secured Transfer of Electronic Financial Information (STEFI) is calculated at 14 pd – 4 days on site.
- Standard consulting days cover 8 hours of work. Extended hours can be contracted if required.
- Follow-up missions must be calculated based on the preparation, on-site workload and follow-up required for the mission, based on daily rates.
- Daily subsistence allowance (DSA) and travel costs will be charged in addition to the consulting price.
- DSA is based on the amounts set by the International Civil Service Commission (icsc.un.org).
- Training provided in Berne, including preparation, will be charged per consulting day, shared between the members of the operators attending the session.
- Regional development plan (RDP) projects and methodologies are available on the UPU website (www.upu.int).

[1] Daily costs cover 8 hours of work. Extended hours can be contracted if required.
[2] During weekends (from Friday 19.00 until Monday 7.00 Swiss time), an additional fee of +25% will be invoiced for on-call support provided between 7.00 and 19.00, and +50% for on-call support provided between 19.00 and 7.00.

2 Financial services

2.1 PosTransfer: International Financial System (IFS), IFS Shared Cloud, STEFI and the UPU Interconnection Platform (UPU-IP) – Fees

For non-TC members, a surcharge of 30% will be added.

IT services costs – IFS, STEFI or UPU-IP API[3]

Dependent on the monthly volume of international postal payments

	Monthly range (number of transactions)	*Outbound fee* (CHF/transaction)	*Inbound fee* (CHF/transaction)
1	50	0.400	0.300
51	1,000	0.350	0.200
1,001	5,000	0.300	0.150
5,001	20,000	0.200	0.100
20,001	100,000	0.120	0.060
100,001	Unlimited	0.020	0.010

Minimum yearly amount: 200 CHF

Add-on products (annual fees)		*Fees (CHF/year)*
IFS Shared Cloud[4]		20% surcharge to all fees indicated in the previous table
Eurogiro interconnection		Free
PPS*Clearing		Free
IFS mobile and IFS API		Free
Virtual private network (VPN) (tunnelling) link	For IFS or STEFI	2,400
Public API (per external server with certificate)		100

IFS – domestic (annual fees)

Volume package for processed domestic (national) postal payments

	Volume (postal payment)	*Fees* (CHF)	*Equivalent charge per postal payment if package is used in full* (CHF/postal payment)
Minimum package[5]	10,000	1,000	0.10
Package 1[5]	10,000	1,000	0.10
Package 2[5]	25,000	2,200	0.088
Package 3[5]	50,000	4,000	0.08
Package 4[5]	100,000	7,500	0.075

[3] In accordance with International Bureau letter No. 4570(DPRM.SFP) of 23 June 2020, local instances of IFS and STEFI have not been supported since January 2022. It is not possible for new users to install these software versions. All existing users must migrate to either IFS Shared Cloud or UPU-IP integration through APIs.

[4] The surcharge for benefiting from IFS Shared Cloud services (hardware/software infrastructure and hosting services) is applied for each outbound and inbound international postal payment transaction, as well as to the minimum yearly amount.

[5] Packages are valid for one calendar year. Responsibility for the combination of packages lies with the designated operator.

Cloud services

UPU software solutions can be installed locally or provided as software as a service (SaaS) through the UPU-operated cloud platform. Prices for cloud services vary depending on each desired configuration and, in particular, the requirements for hardware, number of concurrent users, and options for full business continuity plans. Each cloud offer is therefore tailor-made for the requesting Post. The PTC has also designed a "Shared Cloud" offer in order to reduce costs to the minimum, as indicated in the table above (IT services costs). Please contact the PTC for further details.

2.2 Billing (invoicing) – financial services

Rules for billing and decisions concerning IFS deployment

Once the software application has been installed, the designated operator is required to pay the annual fee, which covers software maintenance and update costs. An annual fee is also charged for use of the PosTransfer network (the amounts billed to users are based on their message volumes).

The date of the on-site installation of the software application is not necessarily the date on which the application becomes operational (production launch date). The annual fee covers the period starting from the first day of the month following installation of the application (fees based on the standard annual fee).

Annual fees for applications and services

Charges for applications are payable annually, within 30 days of the invoice. Invoices are sent out each January and correspond to the amounts due for the current year. The annual fees include the cost of automatically dispatching new versions of software offered by the PTC.

Communication charges based on volume

PosTransfer communication charges are billed at least once every three months.

Payment of invoices

All invoices issued by the PTC must be paid within 30 days of their date of issue.

Important – procedure for unpaid invoices

A debt in arrears includes any unpaid amount relating to membership fees, members' contributions to funding, fees charged on the basis of the schedule of charges, and licensing fees which have not been paid within 90 days of the billing date. After that period, interest will be charged for all debts in arrears. The sum due will be chargeable with interest (with any interest paid to the PTC budget) at the annual rate specified in the UPU General Regulations or, subsidiarily, in the UPU Financial Regulations.

VAT (or other surcharges)

None of the fees include VAT and/or any other surcharges paid by the licensee in accordance with its national legislation.

3 Mail and customs services

3.1 International Postal System (IPS), POST*Net Gateway (PNG), IPS.post – Fees

For non-TC members (designated operators), a surcharge of 30% will be added.

GNI group	*IPS*
	Per national server (CHF/year)
1 High income[6]	36,000
2 Upper middle income	21,500
3 Lower middle income	16,000
4 Low income and least developed countries (LDCs)	7,500

IPS.post	*Fees (CHF)*
For a maximum of 6,000 outbound items/mail class and 20 users	2,300
Additional users (>20 users), per new user	200
Additional outbound items/mail class (>6,000), per item	0.10

Add-on products		*Fees (CHF/year)*
QCS (Quality Control System) Mail		Free
GTT (Global Track and Trace)		Free
VPN tunnel	For IPS or PNG	2,400
Additional servers linked to national server	For IPS	2,000
IPS Web Client per server	For IPS	3,500
IPS Web tracking	For IPS	1,000
Portable scanner	For IPS	3,000
Public API (per external server with certificate)		100

[6] TC members in GNI class 1 with less than 50,000 items/year will be classified for IPS usage in GNI class 2.

3.2 Domestic Postal System (DPS) – Fees

For non-TC members (designated operators), a surcharge of 30% will be added.

The DPS price scheme is indexed to the following economic criteria:

1 GDP per capita (current USD), available from the World Bank World Development Indicators (data.worldbank.org/indicator/NY.GDP.PCAP.CD)

2 Operating postal revenues (in SDR), taken from UPU official statistics (www.upu.int/en/Universal-Postal-Union/Activities/Research-Publications/Postal-Statistics)

3 Total number of staff, taken from UPU official statistics (estimates are available in cases of missing or undisclosed data) (www.upu.int/en/Universal-Postal-Union/Activities/Research-Publications/Postal-Statistics)

The price of the user pack, between the floor and ceiling fees, is determined from a unique index that is calculated from the three economic criteria above.

The table below shows the floor and ceiling fees for each user pack:

	For max. 250 users (CHF/year)	*For max. 500 users (CHF/year)*	*For max. 1,000 users (CHF/year)*	*For max. 2,000 users (CHF/year)*	*For max. 5,000 users (CHF/year)*	*For max. 10,000 users (CHF/year)*	*For max. 25,000 users (CHF/year)*	*For unlimited users (CHF/year)*
Floor fees	3,000	6,000	12,000	14,000	16,000	18,000	20,000	22,000
Ceiling fees	30,000	60,000	120,000	140,000	160,000	180,000	200,000	220,000

3.3 Customs Declaration System (CDS) – Fees

For non-TC members (designated operators), a surcharge of 30% will be added.

For all users with their EDI mailbox for customs messages (xx501) on networks other than POST*Net, the annual CDS fee is equal to the volume fee cap (= maximum volume fee). Draft declarations will not be charged.

CDS pricing is divided into two options

CDS option 1

Full usage of the application, including the EAD Customs Declarations application for Android or iOS

	CDS software[7]		*Compliance checks option*[8][9]	*Capped yearly fee with compliance checks option*[10] *(CHF)*
	Fee per declaration (in/out) (CHF)	*Capped yearly fee (CHF)*	*Fee per declaration (in/out) (CHF)*	
1 High income	0.03	36,000	0.01	45,100
2 Upper middle income	0.03	21,500	0.01	27,500
3 Lower middle income	0.03	7,000	0.01	9,000
4 Low income and LDCs	0.03	3,000	0.01	3,850

CDS option 2

"CDS as an EDI generator" can be provided with CDS.post, CDS Local and CDS Cloud

Fee per declaration or referral (in/out) (CHF)	*Capped yearly fee (CHF)*	*Equivalent number of declarations or referrals (in/out) when reaching the cap*
0.02	150,000	7,500,000

The fee is irrespective of the user's GNI group and available to WPSPs as a public API (PTC-hosted CDS).

[7] Minimum annual fee of 500 CHF.
[8] Includes lookups (provided by commercial vendors) for Harmonized System (HS) codes, prohibitions and restrictions, and denied parties.
[9] , [10] Please contact us – the cap depends on the selected vendor.

CDS.post

The following principles are applied:

- **Volume**: the financial cap of GNI 1 countries (currently 1,200,000 declarations per year) is used as the corresponding technical limit requiring the transition from CDS.post. In such cases, operators would be asked to consider either CDS Local or CDS Cloud instead of CDS.post.
- **Number of users**: similar to IPS.post, a fee (200 CHF/year) is charged per additional user above 100 users (not applicable for CDS Local).

EAD Customs Declarations application (if used without CDS)

	CHF/year
Mobile application for Android or iOS	500

There is no "purchase" (one-time) cost for the app.
The amount of 500 CHF per year will be charged to Posts to cover third-level support activities and distribution on the Google Play Store.
Note. – Posts are responsible for user and technical support to users of the app.

Cloud services

UPU software solutions can be installed locally, or be provided as SaaS through the UPU-operated cloud platform. Prices for cloud services vary depending on each desired configuration and, in particular, the requirements for hardware, number of concurrent users, and options for full business continuity plans. Each cloud offer is therefore tailor-made for the requesting Post. Please contact the PTC for further details.

3.4 POST*Net Mail – Fees (CHF)

For non-TC members (designated operators), a surcharge of 30% will be added.
For WPSPs, a surcharge of 10% will be added.

*POST*Net Mail*			
	Fee per kilobyte (KB) (CHF)	*Minimum annual fees[11] (CHF)*	*Maximum annual fees (CHF)*
		Less than 19,519 KB/year (1,543 KB/month)	Over 3,111,111.12 KB/year (259,259.26 KB/month)
EDI messages (EDI FACT format and XML format: ITMATT, ITMREF, REFRSP, CUSITM and CUSRSP)[12]	0.027	500	84,000 (7,000/month)
POST*Net Mail Added Value Services (PNAVS) – Dashboards – PNG		Included in the POST*Net mail fees, no additional charges	
PNG without POST*Net			5,000 CHF/year

3.5 Supply chain integration systems – Fees (CHF)

These solutions specifically support the transport and addressing segments of the postal supply chain.

UPU Secure Addressing Verification system (UPU SAVE)

A set of centrally hosted APIs, which provide the ability to verify address information.

Central API service			
GNI group (designated operators)	*Fee per click (CHF)*	*Capped yearly fee (CHF)*	*Equivalent number of clicks when reaching the cap*
1 High income	0.01	36,000	3,600,000
2 Upper middle income		21,500	2,150,000
3 Lower middle income		7,000	700,000
4 Low income and LDCs		3,000	300,000
*WPSPs – licensed by the International Bureau's POST*CODE Unit*			
–	0.011	None	–

[11] Users will be billed for the volume of EDI message transmissions exceeding the minimum annual price of 500 CHF.
[12] Mail boxes xx501 for ITMATT, ITMREF, REFRSP, CUSITM and CUSRSP messages: transmissions are included in the CDS fees for CDS users connected to POST*Net.

Postal Notification System (PNS)

PNS is a notification platform allowing all actors to connect and receive alert messages related to operational events on postal items, e.g. customs referral alerts.

Front-end applications, such as the EAD Transport App, support PNS and provide additional postal functions.

EAD Transport App – PNS, EAD Check and RESDIT support			
User	*Yearly fee (CHF)*	*Capped yearly fee (CHF)*	*Comments*
Designated operator	1,500/location[13]	30,000	Capped at 20 locations 1 free registered location provided
Carrier	1,500/location[17]	150,000	Capped at 100 locations

Designated operators are provided with one free registered location.
There is no limit to the number of users per location for the EAD Transport App.

[13] A UPU-registered location used for the processing of postal items, e.g. international mail processing centres and airmail facilities.

3.6 Billing (invoicing) – mail and customs services

Rules for billing and decisions concerning IPS deployment

Once the software application has been installed, the designated operator is required to pay the annual fee, which covers software maintenance and update costs. An annual fee is also charged for use of the POST*Net network (the amounts billed to users are based on their message volumes).

The date of the on-site installation of the software application is not necessarily the date on which the application becomes operational (production launch date). The annual fee covers the period starting from the first day of the month following installation of the application (fees based on the standard annual fee).

Annual fees for applications and services

Charges for applications are payable annually, within 30 days of the invoice. Invoices are sent out each January and correspond to the amounts due for the current year. The annual fees include the cost of automatically dispatching new versions of software offered by the PTC.

Communication charges based on volume

POST*Net Mail communication charges are billed at least once every three months.

Payment of invoices

All invoices issued by the PTC must be paid within 30 days of their date of issue.

Important – procedure for unpaid invoices

A debt in arrears includes any unpaid amount relating to membership fees, members' contributions to funding, fees charged on the basis of the schedule of charges, and licensing fees which have not been paid within 90 days of the billing date. After that period, interest will be charged for all debts in arrears. The sum due will be chargeable with interest (paid to the PTC budget) at a rate of 5% per year.

VAT (or other surcharges)

None of the fees include VAT and/or any other surcharges paid by the licensee in accordance with its national legislation.

Wider postal sector players

In April 2019, the POC endorsed and the CA approved the principles for pricing the access to some of the UPU IT products and services to two key WPSPs: namely airlines (and, by extension, ground handlers) and customs organizations. These WPSPs are active in critical segments of the postal supply chain – transport, security and export/import clearance. Annex 3 to document CA C 2 2017.2–Doc 2 clearly identifies the following IT solutions:

– POST*Net Mail, PNG and QCS Mail, including production dashboards

– Supply Chain Integration System (SCIS)

– Public APIs

4 UPU-TechCert certification programme

The UPU-TechCert programme is open to IT vendors that are planning to or have successfully interfaced with the public technology interfaces developed and distributed by the UPU (upu.int/api).

4.1 Participation in the UPU-TechCert certification programme – Fees

Vendor activity	*Fees*
	Fees (CHF/certification lifecycle: 2 years)
1 Applying for one certification for a specific domain and scope	12,000
2 Renewal process, for the same domain and scope	6,000

4.2 Billing (invoicing) – UPU-TechCert

Rules for billing and decisions concerning the UPU-TechCert programme
IT vendors must pay the certification cost in full before the certification process can progress. Vendors will not be entitled to a refund or compensation of any kind in the event that the certification is not granted at the end of such a process.

All information is available on the UPU website at www.upu.int/UPU-TechCert.