**Order form for World Post Day posters 2023**

Member countries and their designated operators are entitled to 200 free posters each year to assist in their efforts to promote World Post Day. If they wish to order more than 200, a fee of 15 CHF per 100 posters will be charged. The minimum order for additional posters is 100, in multiples of 100.

Other organizations can also order posters (in multiples of 100) against payment.

All posters are sent as registered mail.

Please return the completed order form by mail, fax or e-mail as soon as possible but **no later than the 29 August**:

World Post Day

Communication Programme

Universal Postal Union

P.O. Box 312

3000 BERNE 15

SWITZERLAND

Fax: +41 31 350 37 11

E-mail: [communication@upu.int](mailto:communication@upu.int)

**Posters required**

(For UPU member countries and designated operators only: the first 200 posters per year are free. If you wish to order extra, please indicate cost of the *additional* posters only.)

| *Languages* | *Number of posters* | *Cost per paid unit (100 posters) x 15 CHF* | *Total amount* |
| --- | --- | --- | --- |
| Arabic |  |  |  |
| Chinese |  |  |  |
| English |  |  |  |
| French |  |  |  |
| Portuguese |  |  |  |
| Russian |  |  |  |
| Spanish |  |  |  |
| **Total** |  |  |  |

We would also like to receive the electronic file to print the poster in a different language.

**Delivery details**

|  |  |  |
| --- | --- | --- |
| Designated operator/organization | | |
| Full name | | Ms  Mr |
| Position/title | | |
| Delivery address (including postcode, with full name of person responsible for taking delivery of the package, where available) | | |
| Tel. | Fax | |
| E-mail | | |
| Date | Signature | |