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Contact: Mr Jean-Marc Coeffic
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To: The designated operators of UPU
member countries

For information to:

- Regional project coordinators
- Restricted unions

Berne, 15 November 2017

Reference: 4850(DOP.PNSA)1134

Subject: Invitation to participate in the project to assess the compliance of EDI messages exchanged on the global postal network with UPU standards

Dear Sir/Madam,

POC Committee 2 took note of and approved the launch of the project to assess the compliance of EDI messages with UPU standards (see POC C 2 2017.2–Doc 3c.Rev 1). The results of the evaluation will help identify ways of improving the technological tools and processes used by designated operators.

This project involves producing a number of measures based on the EDI messages exchanged via providers' transport networks (POST*Net and OpenText). The objective is to establish indicators to optimize the technical and financial resources for optimal supply chain functioning.

The project will be carried out in two stages:

- The first stage consists of producing a limited number of reports (prototypes) that are representative of the impact of non-compliance on postal business. The reports that are currently being considered concern: IMPC (international mail processing centre) usage compliance, PREDES and RESDES compliance, EMSEVT V3 compliance, CARDIT and RESDIT compliance, PRECON and RESCON compliance and ITMATT compliance. The aim is to raise awareness among stakeholders (users and providers) by showing the technical feasibility of the design and the importance of establishing indicators to determine the degree of compliance with the standards.
- The second stage will be to implement a compliance measurement strategy. This will consist, inter alia, of identifying compliance indicators that are in line with the operational requirements of users, collecting data and implementing IT tools to automate the production of reports, and clarifying the links between the UPU certification process and quality of service.

This project will be managed by the International Bureau (Standards, Certification and Compliance Programme), with the close collaboration of the Quality of Service Programme and the support of the IB's Postal Technology Centre. Designated operators and International Post Corporation are expected to take part in this project.

Designated operators participating in this project:

- accept that the IB may use their data to assess the compliance of their EDI messages with UPU standards;

- will receive reports on their compliance with UPU standards and will be asked to analyze and comment on them;
- can be assured that the IB will respect confidentiality rules regarding the use of postal traffic data.

/ Designated operators wishing to participate in this project are asked to register with the IB by filling in the enclosed form (see Annex 1) authorizing the IB to use their EDI data within the framework of this project.

Should you have any questions regarding this project, please contact the IB's Standards, Certification and Compliance Programme (jean-marc.coeffic@upu.int).

I look forward to your participation in this project.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Abdel Ilah Bousseta', written over a horizontal line.

Abdel Ilah Bousseta
Director of Operations and Technology



UPU Quality of Service Programme

Use of postal traffic data within the framework of the project to assess compliance with UPU standards

(This form must be completed by designated operators participating in the project)

Name of designated operator

On behalf of the designated operator, and in accordance with the decision of the Postal Operations Council, which approved the project to assess compliance with UPU standards by analyzing the content of EDI messages, we authorize the UPU to use our EDI data with a view to achieving the objectives of the project. This authorization shall be valid throughout the duration of the project.

In accordance with this agreement, the UPU may use the postal traffic data for all products to assess compliance with UPU standards via EDI messages and produce consolidated compliance reports for the designated operators participating in the project.

Postal traffic data will be treated as strictly confidential. Only non-personal, non-individualized aggregate data reports will be published and made available to the designated operators participating in this project. Individual reports will be made available only to the designated operator concerned.

The UPU will implement advanced security measures to protect this data from unauthorized transmission or access by third parties.

Designated operators wishing to participate in this project must complete this form and return it to the UPU International Bureau **by 15 December 2017**, using the following address:

Standards, Certification, Compliance and Addressing Solutions Programme
UPU International Bureau
P.O. Box 312
3000 BERNE 15, SWITZERLAND

Fax: +41 31 350 31 10
E-mail: jean-marc.coeffic@upu.int

Full name of representative of designated operator		
Position/title of representative of designated operator		
<input type="checkbox"/> Ms <input type="checkbox"/> Mr		
Address of designated operator		
Tel.	Fax	
E-mail		
Name of Director General		
Date and place	Signature	Stamp of designated operator