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| logo*REPLACES VERSION PREVIOUSLY PUBLISHED**REPLACES VERSION PREVIOUSLY PUBLISHED* | Annex 9 *REPLACES VERSION PREVIOUSLY PUBLISHED**REPLACES VERSION PREVIOUSLY PUBLISHED* |

**Common Fund project launch sheet**

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| --- |
| POC Committee: 1/2/3/4 |
| Name of standing group (SG) |
| Name of Chair/Co-Chair of SG | [ ]  Ms [ ]  Mr |
| Project domain |
| Congress goal |
| Scope[ ]  global[ ]  regional[ ]  domestic (indicate country)  |
| Place |
| Date | Signature (Chair/Co-Chair of SG) |

**Brief synopsis of project**

Please describe:

– Aim and objectives of the project

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– Design and methodology for implementation (e.g. phase by phase or region by region or according to different groupings)

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– Duration

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– Involvement of other bodies/stakeholders (e.g. customs/governments/international regulatory bodies)

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**1** **Universality**: The degree of impact on the global postal network, defining the number of participating operators as well as the number of operators and percentage of mail flow affected by the project

|  |  |
| --- | --- |
| 1.1 | Number of participating operators: |
|  | [ ]  | ≤ 10 |
|  | [ ]  | > 10 and ≤ 25 |
|  | [ ]  | > 25 and ≤ 50 |
|  | [ ]  | > 50 |
|  | List of operators: |
|  |

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| 1.2 | Number of operators impacted: |
|  | [ ]  | ≤ 20 |
|  | [ ]  | > 20 and ≤ 50 |
|  | [ ]  | > 50 |
|  | List of operators: |
|  |

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| 1.3 | % of mail[[1]](#footnote-2) flow impacted: |
|  | [ ]  | ≤ 20% |
|  | [ ]  | > 20% and ≤ 50% |
|  | [ ]  | > 50% |

**2** **Transversality**:The degree of interdependence with other activities, programmes or pro­jects under the business plan

|  |  |
| --- | --- |
| 2.1 | Number of impacted sub-programmes covered by the CF: |
|  | [ ]  | ≤ 2 |
|  | [ ]  | > 2 and ≤ 4 |
|  | [ ]  | > 4 and ≤ 6 |
|  | [ ]  | > 6 |
|  | List of sub-programmes: |
|  |

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| 2.2 | Number of dependent projects: |
|  | [ ]  | ≤ 2 |
|  | [ ]  | > 2 and ≤ 5 |
|  | [ ]  | > 5 |
|  | List of dependent projects: |
|  |

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| 12 |

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| 2.3 | Number of deliverables covered: |
|  | [ ]  | ≤ 2 |
|  | [ ]  | > 2 and ≤ 5 |
|  | [ ]  | > 5 |
|  | List of deliverables: |
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**3 Financial coverage**: The degree to which the project can be financed from available funds, to assess its dependency on other funding sources

[ ]  Entirely financed by CF

[ ]  Dependent on other sources of funding (supplementary)

a Please provide the estimated financial resources needed:

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|  |

b Are there other funding sources available/proposed? Please elaborate:

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**4 Synergy**: The synergy of the project with development cooperation (or other) funding as a cost-saving measure Yes No

 Project interacts with one or more funding sources (DCDEV or other)? [ ]  [ ]

 If yes, provide information on funding sources:

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**5 Risk assessment**:The residual risk of not achieving targeted results

[ ]  High residual risk

[ ]  Medium residual risk

[ ]  Low residual risk

a Please describe the risks associated with this project. Consider staff, technical, environmental, political, etc.:

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b Please indicate the mitigation plan suggested to counter the risks described above:

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c What is the level of residual risk associated with the project – i.e. of not achieving the desired results?:

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1. The term “mail” refers to postal item flows to, from and between countries generating terminal dues payments. [↑](#footnote-ref-2)