



Dispatch-Service and volume report

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If specific partners are selected, i.e. not "all", they will be listed under "Partner"

"From" and "to" dates selected – based on closed date in PREDES.

Selection criteria:  
Reported for each dispatch:

Operator	Partner						From	To
CAA							2015-01-02	2015-01-15
Location	Office	Mail Category	Direction	Mailclass	Mail Subclass	Missing RESEDES only		
All	All	All	Outbound	All	All	No		

  

PTR	Dispatch-series	Disp No	Closed day & time	Planned depart	Lead hr	1st Transport	Last	Plan arr day & time	1st RESEDES	Plan Arr-1st RES(hr)	Last RESEDES	1st - last (hr)	Rcp disp	% RES
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Column	Source D,P,R <sup>1</sup>	Description
PTR	D	Partner designated operator code. Derived, based on the IMPC code. If direction is outbound, this is the operator code associated with the destination IMPC; if inbound, it is that associated with the origin IMPC
Dispatch-series	P	Consists of 6-character origin IMPC, 6-character destination IMPC, 1-character mail category, and 2-character mail subclass. Mail class is the 1 <sup>st</sup> character of the mail subclass. Spaces are included for readability.
Disp No	P	Year (1-character) and serial number of the dispatch
Closed day & time	D & P	Derived day of week (1-Mo...7-Su), date and time dispatch is finalized. The day of week is included to avoid always having to refer to a calendar.
Planned depart	P	Local departure date/time of the 1 <sup>st</sup> planned transport leg
Lead hr	D	Calculated duration in hours between dispatch closing and planned depart
1 <sup>st</sup> Transport	P	Carrier, reference number/name, and arrival location of the 1 <sup>st</sup> planned transport leg
Last	P	Carrier, reference number/name, and arrival location of the last planned transport leg. If there is only one leg, this will be blank
Plan arr day & time	D & P	Derived local arrival day of week (1-Mo...7-Su) and date/time of the last planned transport leg. The day of week is included to avoid always having to refer to a calendar.
1st RESEDES	R	Date/time of the chronologically 1 <sup>st</sup> receptacle of the dispatch to be processed (typically this means "opened") at the destination OE. Blank if no RESEDES.
Plan Arr-1 <sup>st</sup> RES(hr)	D	Calculated duration in hours between the local arrival date/time of the last planned transport leg and the chronologically 1 <sup>st</sup> receptacle of the dispatch to be processed (e.g. opened) at the destination OE. If there is no "Plan arr day & time" or no "1 <sup>st</sup> RESEDES, this is blank.
Last RESEDES	R	(Only applies to dispatches with > 1 receptacle). Date/time of the chronologically last receptacle of the dispatch to be processed (e.g. opened) at the destination OE
1st - last(hr)	D	(Only applies to dispatches with > 1 receptacle). Calculated duration in hours between the chronologically 1 <sup>st</sup> and last receptacle of the dispatch to be processed (e.g. opened) at the destination OE
Rcp disp	P	The number of receptacles in the dispatch, based on the PREDES
% RES	D	Calculated per cent of receptacles in the PREDES that have had a RESEDES

Selection screen:

For designated operators, "Operator" is pre-assigned based on user-ID Selection criteria includes:

- "From" and "To" date: Based on closed date in PREDES. Default is the 2 week period ending 2 weeks ago. Maximum – 6 months
- Location: (optional) Operator may select a specific range of its IMPCs based on 1<sup>st</sup> 5 characters of the IMPC code.
- Office: (optional) Operator may select a specific one of its IMPCs (Note: Location and Office are not yet included in the selection screen)
- Mail class: One or all of Letter Post, Parcel Post, EMS, or Empty bags
- Mail subclass: One or all of codes from standards code list 117 (e.g. "UR" for dispatch series of exclusively registered Letter Post)
- Mail Category: One or all of A: priority/airmail; B Surface Airlift; C non-priority/surface; D priority/surface
- Missing RESEDES: Tick this box to include only those dispatches with any missing RESEDES. This can be useful to monitor operational control, e.g. detect cases of possible missing receptacles
- Partner operator: One, some, or all

<sup>1</sup> D – Derived; P-PREDES; R-RESEDES

Click the icon to create either the PDF report or the Excel file. There is also an option to create a CSV file.

**Additional data elements in the Excel file:**

<b>Excel Column</b>	<b>Heading</b>	<b>Source D,P,R<sup>2</sup></b>	<b>Description / Purpose</b>
<b>M</b>	<b>Dprt-Arr hr</b>	D	Calculated duration in hours between departure date/time of the 1st planned transport leg and arrival of the last planned transport leg.  This is not the duration of the planned transport, as time zones are not incorporated. This can be used to detect errors in entering planned departure and arrival dates and times into the dispatch system. Such errors are typically readily evident by browsing this column. It is the degree of variability in this column that can be useful – not so much the values themselves.
<b>S</b>	<b>Rcp RES</b>	R	Of the receptacles in the dispatch (i.e. based on receptacle-IDs in PREDES), the number of those that have had a RESDES
<b>U</b>	<b>Closed-1st RES hr</b>	D	Calculated duration in hours between closed date/time and 1st RES DT/TM This column can be used to measure the consistency of the overall OE to OE time, especially in cases of problems with accuracy, or absence, of planned transport date/times. As time zones are not incorporated, this is not the duration in time from closing at origin to processing at destination. It is the degree of variability in this column that can be useful – not so much the values themselves.
<b>V</b>	<b>Kilos</b>	P	Sum of the gross weights of the receptacles
<b>W</b>	<b>Items</b>	P	Sum of the number of items in the receptacles. Normally, this is the number of track-able items in the dispatch (i.e. registered or insured letters, parcels, EMS items)
<b>Z</b>	<b>Legs</b>	D	The number of transport legs in the PREDES
			<i>The following data elements are to facilitate manipulation in Excel such as by sorting, auto-filters, pivot tables, etc.</i>
<b>AA</b>	<b>O-IMPC</b>	P	Origin IMPC code
<b>AB</b>	<b>D-IMPC</b>	P	Destination IMPC code
<b>AC</b>	<b>Cat</b>	P	Mail category
<b>AD</b>	<b>Class</b>	P	Mail class
<b>AE</b>	<b>Subcl (char 2)</b>	P	2nd character of mail subclass
<b>AF</b>	<b>Dispatch ID</b>	P	20 character dispatch identifier. Combination of Dispatch-series and Disp number (without the spaces). This can be useful to look up a specific dispatch such as via the QCS Dispatch Track & Trace screen

<sup>2</sup> D - Derived; P-PREDES; R-RESDES